

Comptroller

18 March 1953

Management Officer, Organization & Methods Service

Assignment of Professional Trainees to O & M Service

REFERENCE: (a) Memo of 4 November 1952 from Ass't. Dir. (Pers.) to Director of Training re Professional Trainees (copy attached).

(b) Recruitment Request (copy attached).

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1. Pursuant to reference memo and subsequent discussions with [redacted] Chief, Junior Officer Training Division it is requested that arrangements be made to assign to O & M Services twelve persons per year to an internship of approximately six months duration under the Junior Officer Training program.

2. The interns would be selected by Training with the advice and assistance of the Management Officer as outlined in the attached Recruitment Request. Upon completion of internship (approximately six months) some trainees would be assigned to O & M Service (replacing O & M personnel) and others would be available for administrative assignments throughout the Agency.

W. L. PEEL
Management Officer

Approved:

Matthew Baird
Director of Training

Authorized:

Edward Saunders
Comptroller

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